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## TABLE OF CONTENTS

<b>9000.0</b>	<b>RELATIONSHIPS AND AFFILIATIONS WITH OTHER ORGANIZATIONS.....</b>	<b>3</b>
9010.0	PROFESSIONAL AND LIBRARY-RELATED ORGANIZATIONS .....	3
9010.1	<i>American Library Association.....</i>	3
9010.2	<i>California Library Association.....</i>	3
9010.3	<i>Metropolitan Cooperative Library System (MCLS) .....</i>	3
9010.4	<i>System Advisory Board of MCLS.....</i>	4
9010.5	<i>California Association of Library Trustees and Commissioners .....</i>	4
9010.6	<i>Peninsula Friends of the Library.....</i>	4
9020.0	LOCAL ORGANIZATIONS .....	5
9020.1	<i>Palos Verdes Peninsula Coordinating Council.....</i>	5
9020.2	<i>Chamber of Commerce .....</i>	5
9020.3	<i>League of Women Voters of the Palos Verdes Peninsula.....</i>	5
9030.0	LOCAL GOVERNMENT JURISDICTIONS.....	5
9030.1	<i>City of Palos Verdes Estates.....</i>	5
9030.2	<i>City of Rancho Palos Verdes .....</i>	6
9030.3	<i>City of Rolling Hills .....</i>	6
9030.4	<i>City of Rolling Hills Estates.....</i>	6
9030.5	<i>Palos Verdes Peninsula Unified School District.....</i>	6
9030.6	<i>County of Los Angeles .....</i>	6

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9000.0 RELATIONSHIPS AND AFFILIATIONS WITH OTHER ORGANIZATIONS

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9010.0 Professional and Library-related Organizations

The Board of Library Trustees encourages memberships and participation in library-related organizations by Board members and District staff. Certain membership fees and meeting expenses may be approved for payment by the Board either in the yearly budget process or on a one-time approval basis.

*Adopted December 10, 1987; Revised September 10, 1992; Revised October 9, 1997; Revised May 11, 2000; Revised July 13, 2000; Last Reviewed June 13, 2002*

9010.1 American Library Association

The District pays American Library Association (ALA) dues for the Director and the Board President.

*Adopted December 10, 1987; Revised July 13, 2000; Last Reviewed June 13, 2002*

9010.2 California Library Association

The District pays California Library Association (CLA) dues for the Director, members of the Board and professional employees in accordance with Policy No. 4040 (Personnel Policies and Procedures Manual) after completion of the probation period.

*Adopted December 10, 1987; Revised May 11, 2000; Revised July 13, 2000; Last Reviewed June 13, 2002*

9010.3 Metropolitan Cooperative Library System (MCLS)

A resolution of the Board was adopted at the 467th Regular Meeting on August 3, 1967 which authorized the Library Director, on behalf of the District, to make application to the California State Librarian and to the San Gabriel Valley Library System to permit the Palos Verdes Library District to become a part of such system; and approved and adopted the plan of service of said San Gabriel Valley Library System.

The San Gabriel Valley Library System later changed its name to the Metropolitan Cooperative Library System (MCLS). MCLS has 31 member libraries and 26 associate member libraries. In 1992, the Santiago Library System created a partnership with MCLS. The Santiago Library System has 9 member libraries. In 2009 the Metropolitan Cooperative Library System (MCLS) formally merged with the Santiago Library System and the South State Cooperative Library System and changed its name and is now the **Southern California Library Cooperative (SCLC)**. Membership of SCLC includes most of the libraries in Orange, Los Angeles, and eastern Ventura counties. Residents of the jurisdictions served by SCLC member libraries have equal access to the services of all member libraries.

The PVLD District Director is a voting member of the SCLC Council, which sets the policy of the System. The District supports and participates in the Southern California Library Cooperative (SCLC). The Director is responsible for providing within each annual District budget for the District's SCLC membership dues. The Director or his/her designee is directed to actively participate in the Administrative Council of SCLC as a voting member, setting policy for the System. The Board further supports SCLC by authorizing active participation of all employees of the District as appropriate to their positions in the various programs, seminars and other educational forums sponsored by SCLC.

*Adopted December 10, 1987; Revised October 13, 1988; Revised May 11, 2000; Revised July 13, 2000; Last Reviewed June 13, 2002; Revised September 10, 2009*

#### 9010.4 System Advisory Board of SCLC

The Palos Verdes Library District participates and supports the System Advisory Board of SCLC by appointing a representative and an alternate, who are residents within the District. The System Advisory Board (SAB) was mandated in the California Library Services Board (CLSB) Act, with the intent of providing citizen input to library service. Delegates to the SAB should be, according to the Act, representatives of the public at large and of the under served residents within the system service area. In order to encourage maximum participation from the community, it is preferred that Trustees not be appointed as delegates or alternates. Delegates are appointed in accordance with Board Policy Section 8055.2. Duties of the delegates include:

- a) attending all meeting of the System Advisory Board (SAB);
- b) assisting the Administrative Council in the development of the system plan of service;
- c) advising the Administrative Council on the need for services and programs; and
- d) assisting in the evaluation of the services provided by the system.
- e) reporting to the District Director and/or Board of Trustees as needed.

Delegates and alternates serve a two-year term beginning on July 1 of odd-numbered years.

*Adopted December 10, 1987; Revised September 8, 1988; Revised May 11, 2000; Revised July 13, 2000; Last Reviewed June 13, 2002; Revised October 8, 2009*

#### 9010.5 California Association of Library Trustees and Commissioners

The Board of Library Trustees are members of the California Association of Library Trustees and Commissioners (CALTAC). Dues for this membership are paid by the District. CALTAC is an affiliate of the California Library Association and communicates to its membership through Caltactics, its quarterly publication.

*Adopted December 10, 1987; Revised May 11, 2000; Revised July 13, 2000; Last Reviewed June 13, 2002*

#### 9010.6 Peninsula Friends of the Library

The Peninsula Friends of the Library is recognized as the primary lay support group and fundraising entity for the Palos Verdes Library District. The Friends is the sponsoring organization for a portion of the Volunteer Program, Book Sales and the Library Shop.

Requests by members of the Friends for clerical assistance or services from staff or for Library supplies should be made through the Director. The Director shall be the line of official communication between the Friends and all District personnel.

Attendance, support and encouragement of the Friends' activities are recommended for all Trustees. A schedule of the Friends' Board meetings is given to all Trustees annually, and one elected Trustee is scheduled to attend each Friends Board meeting.

The President of the Friends receives a full packet for Board meetings. The President, or his or her designee, is encouraged to attend all Board meetings of the District.

*Adopted December 10, 1987; Revised December 12, 1991; Revised October 9, 1997; Revised May 11, 2000; Revised July 13, 2000; Last Reviewed June 13, 2002; Revised August 9, 2007*

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9020.0 Local Organizations

9020.1 Palos Verdes Peninsula Coordinating Council

The Library District is a member of the Palos Verdes Peninsula Coordinating Council and is represented at its meetings by a delegate of the staff and/or Trustees. The District Director is responsible for placing Library dates on the monthly Coordinating Council calendar.

*Adopted December 10, 1987; Revised September 13, 1990; Revised September 10, 1992; Revised July 13, 2000; Last Reviewed June 13, 2002*

9020.2 Chamber of Commerce

The Palos Verdes Library District is a member of the Peninsula Chamber of Commerce. The Director and Trustees are encouraged to attend and participate in Chamber functions.

*Adopted December 10, 1987; Revised September 10, 1992; Revised July 13, 2000; Last Reviewed June 13, 2002*

9020.3 League of Women Voters of the Palos Verdes Peninsula

The League of Women Voters of the Palos Verdes Peninsula sends an observer to the meetings of the Board of Library Trustees. The League receives meeting notices, agendas, and minutes of the Board's public meetings.

*Adopted December 10, 1987; Revised September 10, 1992; Revised July 13, 2000; Last Reviewed June 13, 2002*

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9030.0 Local Government Jurisdictions

9030.1 City of Palos Verdes Estates

This City has within its boundaries the Malaga Cove Plaza Library. The population of this City is served in its entirety by the District.

The District is a member of the Palos Verdes Homes Association and is a voting member by virtue of being a property owner within Palos Verdes Estates.

The Board authorizes the Director or his or her designee to represent the District at the annual and other membership meetings of the Palos Verdes Homes Association.

*Adopted December 10, 1987; Revised December 12, 1991; Updated November 12, 1998; Revised May 11, 2000; Revised July 13, 2000; Last Reviewed June 13, 2002*

9030.2 City of Rancho Palos Verdes

This City has within its boundaries the Miraleste Library. The population of this City is served in its entirety by the District.

*Adopted December 10, 1987; Revised May 11, 2000; Revised July 13, 2000; Last Reviewed June 13, 2002*

9030.3 City of Rolling Hills

The population of this City in its entirety is served by the District.

*Adopted December 10, 1987; Revised May 11, 2000; Revised July 13, 2000; Last Reviewed June 13, 2002*

9030.4 City of Rolling Hills Estates

This City has within its boundaries the Peninsula Center Library. The population of this City in its entirety is served by the District.

*Adopted December 10, 1987; Revised September 13, 1990; Revised May 11, 2000; Revised July 13, 2000; Last Reviewed June 13, 2002*

9030.5 Palos Verdes Peninsula Unified School District

The service boundaries of the Palos Verdes Peninsula Unified School District and the Palos Verdes Library District are essentially the same.

*Adopted December 10, 1987; Revised July 13, 2000; Last Reviewed June 13, 2002*

9030.6 County of Los Angeles

There are small unincorporated areas of Los Angeles County that lie within the service boundaries of the District. These areas include Academy Hill and Westfield.

*Adopted December 10, 1987; Revised September 10, 1992; Revised May 11, 2000; Revised July 13, 2000; Last Reviewed June 13, 2002*